

The Home Treatment of Bleeding Disorders:

Learning how to give factor at home



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Giving Factor at Home

We will work with you and your family to create a plan and goals for your child's bleeding disorder. This includes learning how to care for your child's bleeding disorder in the comfort of your own home. We provide education, support, and training to make sure you feel comfortable doing this in your home and know when to call us for help.



Our team and your family will work together to decide when it is a good time to learn how to give factor at home. During your clinic visit, our infusion nurse will teach you how to give factor infusions at home. We do not expect you to remember everything—this handbook will serve as your guide when you are doing home infusion. There are also tips on:

- Keeping an infusion record
- Keeping a bleed record
- Ordering factor and supplies



We are always available at **513-517-CBD1 (2234)** if you have questions, need to schedule an appointment in clinic, or go to the Emergency Department.

Using a Specialty Pharmacy for Ordering Factor and Infusion Supplies

You will have to order factor and your infusion supplies from a specialty pharmacy. They can also provide in-home nursing if needed. Work with your insurance provider and our team to find the best specialty pharmacy for your family. Our team will send factor and supply orders to your specialty pharmacy so they know what to ship to your home.

Things to consider when selecting a specialty pharmacy:

- **Insurance**—Will your insurance approve the use of this pharmacy?
- **Billing and Pricing**—How do they handle billing? How do they compare in price to other specialty pharmacies?
- **Hours of Operation**—Will you be able to contact the pharmacy during their business hours?
- **Contact information**—Is there someone you can always talk to for issues/questions?

You will need to contact your specialty pharmacy when you:

- Need factor, supplies or nursing services
- Have changes in your insurance coverage



Checking Your Factor Dose

Your child's hematologist will work with you and your child to make a plan for their factor infusions. This plan will tell you the right kind and amount of factor to give your child so they are less likely to have a bleed. This plan will also tell you the amount of factor you should give when your child is bleeding.



Every box of factor has a different amount in it. The pharmacy uses a measurement called International Units (IU) to measure factor. We usually refer to this measurement as units. Your child's specialty pharmacy will send you a dose as close to what your child needs as possible. This should be no more or less than 10% of what your hematologist has written for in your child's plan.

Your pharmacy will send you two types of doses of factor—one to prevent bleeding and the other to use if your child shows signs of a bleed. Both doses are the same kind of factor; the amount and when you give it are different. Here are the two reasons your child will get factor:

1. Prophylactic Dose—this dose of factor is given to prevent bleeding.

Your child takes this dose through the week to help them from having a bleed. Your child may also take this dose before an activity or procedure. Make sure you call our office before your child has any procedures or dental work so we can make a special plan for that procedure.

2. Emergency Dose—this is a dose that your child will get for signs or symptoms of bleeding.

It is important to treat with factor as soon as your child has symptoms of bleeding. If you think your child has a bleed, give the emergency dose first and then call our office. Always call our office if you feel your child may have a bleed. If the bleed is severe, you should get to an emergency room as soon as possible. You can call us anytime at: **513-517-CBDI (2234)**.

Don't forget "RICE" when treating a bleed:

- Rest
- Ice
- Compression
- Elevation

How to figure out your child's factor dose

Your hematologist orders the number of units based on your child's weight. We use kilograms to weigh your child. Your child's weight in pounds divided by 2.2 will equal their kilograms in weight.

CONVERTING POUNDS TO KILOGRAMS

Julie weighs 60 lbs. How many kilograms does Julie weigh?

$$60 \div 2.2 = 27.27 \text{ kilograms}$$

Answer: Julie weighs 27.27 kilograms.

Your child's specialty pharmacy will often organize your factor doses for you to make it easier to choose and give the correct dose.

Ask your pharmacy how they organize factor doses.

- Some pharmacies use a color sticker to organize doses.
- Some pharmacies use a rubber band or bags to organize doses.
 - **For example:** If you need two boxes for one factor dose, the pharmacy will rubber band the two boxes together before sending it to your home.

How to check your factor dose

- Know if you are giving a prophylactic dose or an emergency dose.
- Check to see how many units of factor your child should get.
- Check the actual IU on the boxes you have.
 - Remember this may be slightly over or under the dose the doctor ordered (but within 10%).
- Always call our office if you have any questions about calculating your factor dose.

CALCULATING A PROPHYLACTIC DOSE

Freddie is 12 years old and weighs 40 kilograms (kg). Freddie has severe Hemophilia A and his doctor saw him today in clinic. The doctor wrote a plan for Freddie to get factor, 50 units per kg (50 IU/kg), two times a week for prophylaxis. What is Freddie's prophylactic dose?

Freddie weighs 40 kilograms. He gets 50 units of factor for each 1 kilogram that he weighs. To find the total dose: Multiply his weight in kilograms (40 kg) by the dose prescribed (50 units).

$$40 \text{ kg} \times 50 \text{ units} = 2000 \text{ units (IU) per dose}$$

Answer: Freddie's prophylactic factor dose is 2000 units.

CALCULATING 10% OF A PROPHYLACTIC DOSE

Pharmacy has prepared Freddie's factor doses to be within 10% of his plan. What is 10% of Freddie's prophylactic dose?

First, we need to change 10% to a decimal. 10% is always equal to 0.1. Then, multiply Freddie's dose by the decimal 0.1.

$$2000 \text{ IU} \times 0.1 = 200 \text{ IU}$$

Answer: 10% of 2000 IU is 200 IU.

CALCULATING THE HIGHEST DOSE OF FACTOR

What is the highest dose of factor the pharmacy should send for Freddie's factor infusions?

Freddie's prophylactic dose is 2000 IU. You know that the pharmacy can send 10% higher than this dose. We know that 10% of the ordered dose is 200 IU (see above).

$$2000 \text{ IU} + 200 \text{ IU} = 2200 \text{ IU}$$

Answer: The highest dose the pharmacy will send Freddie is 2200 IU. If it is higher than this, Freddie should call his doctor.

CALCULATING THE LOWEST DOSE OF FACTOR

What is the lowest dose of factor that pharmacy should send for Freddie's factor infusions?

The lowest dose is Freddie's ordered dose minus the 10% for this dose. Freddie's prophylactic dose is 2000 IU. We know that 10% of his ordered dose is 200 IU.

$$2000 \text{ IU} - 200 \text{ IU} = 1800 \text{ IU}$$

Answer: The lowest dose that pharmacy will send Freddie is 1800 IU. If it is lower than this, Freddie should call his doctor.

Mixing Factor

The steps for mixing factor can vary depending on the brand of factor. We will have you mix factor in clinic with a nurse first to make sure you are comfortable. Each factor box usually has an insert with mixing instructions. It is also good to look at the factor companies' website for mixing instructions. These websites often have videos on how to mix factor that may be helpful.



Steps for mixing factor

- Make sure the work area is clean and free of clutter. Clear a flat surface and use household disinfectant to make sure it is clean. Have family or friends watch your child while you are mixing factor so you can focus.
- Wash your hands for 15 seconds, scrubbing with soap.  (see page 15 for Hand Hygiene message)
- Check your supplies. Take this time to make sure supplies are in a safe and clean place and easy to reach.
- Check Medicines.
- Compare factor dose with the prescription written on the pharmacy label. Check to make sure:
 - It is the right type of factor
 - It is the right dose (within 10%)
 - You are giving it at the right time
- Check that the factor has been properly stored.
- Check that the factor has not expired.

STOP

CHECK

- Area** is clean and clear
- Supplies** are all there
- Medication** is correct



When mixing factor:

- It is important to keep the factor and the inside of the syringe as clean as possible. This means you will keep the factor sterile, or free from germs. It is very important to keep the factor sterile so that you do not get germs into your child's body, which can cause infection.
- Most factor should be room temperature before mixing. Do not attempt to warm the factor.
- Follow the steps your clinic nurse reviewed with you.
- Turn or swirl the bottle to help the powder dissolve. Do not shake.
- Check to make sure the powder has dissolved or has become a liquid. There should be no white clumps in the vial.
- Most factor must be infused within 3 hours after mixing.
- Do not throw away factor. If you run into trouble with mixing or getting the factor out of the vial, call our office so we can help you.



Hand Hygiene: Clean Hands Protect Everyone

Germs are everywhere. Hand hygiene is one of the most important ways to protect your child and prevent the spread of infections. Partner with us to stop germs by cleaning your hands. Remind everyone who comes in contact with your child to clean their hands, too—family, visitors and friends. It's even okay to ask doctors and nurses to wash their hands.

Peripheral Infusion: Steps for Giving Factor with a Butterfly Needle into a Vein

Here are the steps for peripheral infusion, where you use your child's vein to give factor. We will work with you and your child in the clinic before you can do this at home. This can be a hard skill to learn and we want to make sure you are able to do this safely at home.



Gather your supplies

- Factor in syringe
- Saline flush
- Butterfly needle
- Chlorhexidine or alcohol swab
- Tourniquet
- Gloves
- Gauze
- Adhesive bandage



Tips to make it easier to infuse factor in a vein

- Have your child increase the amount of water they drink on the day of their scheduled infusion. This helps “plump” up their veins, making them easier to “stick.”
- Apply a warm washcloth to the vein for about 2 minutes before cleaning the area.
- Call our office if you are having trouble with vein access: **513-517-CBDI (2234)**

STOP

CHECK

- Area** is clean and clear
- Supplies** are all there
- Medication** is correct

Follow the steps for mixing factor (see page 13)

Infusion steps

1. Clear and clean the surfaces of the infusion space.
2. Gather and arrange supplies so they are easy to reach.
3. Check the factor vials for ordered dose, actual dose (within 10%) and expiration.
4. Wash your hands (for about 15 seconds).  (see page 15 for Hand Hygiene message)
5. Use the tourniquet to look in 2–4 spots to find the best vein for the infusion.
6. Place a tourniquet above the vein you selected for the infusion, but do not tighten it.
7. Put on pair of gloves.
8. Clean the skin over the selected spot for 15 seconds with chlorhexidine or alcohol swab.
9. Tighten the tourniquet.
10. Position the butterfly needle so the slanted hole at the tip of the needle is pointed toward the ceiling. This slanted hole is called the bevel.
11. Remove the cap from the needle and the tubing.
 - a. Make sure you keep the needle and end of tubing free from germs by not touching anything.
12. Once chlorhexidine has dried (about 15 seconds), stick the needle in the vein.



13. Check for blood return (you will see blood coming into the base of needle). Allow the blood to go to end of tubing. If you do not get blood return, pull the needle out, get new supplies and find a new vein for the infusion.
14. Attach the syringe on the end of the tubing.
15. Take off the tourniquet.
16. Slowly push the plunger on the syringe to give the factor. *Stop the infusion if:*
 - a. Your child has increased pain when you push the factor
 - b. You find it hard to push the factor into the vein
 - c. You notice swelling around the needle site

You will need to get new supplies and find a new vein for infusion.



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17. After the factor is infused, remove that syringe and place a saline syringe on the end of the tubing. Push in about 2–5 ml of saline to flush the line. This makes sure all of the factor is out of the line and has gone into your child's vein.
18. Place a gauze over the needle and remove the needle. Use the safety device to cover the needle. Dispose of the needle in a sharps container.
19. Put pressure on the infusion site for several minutes until there is no oozing. This will help reduce bruising and swelling.
20. Clean your work area and throw away any needles and syringes in the biohazard container you received from the specialty pharmacy.
21. Record the infusion and include dose, lot, expiration, and site of bleed (if given for a bleed).



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Port Access: Giving Factor Using a Port

Below are the steps of port access and factor infusion. We will work with you and your child in the clinic before you can do this at home. Learning these skills can take some practice and we want to make sure you are able to do this safely at home.



Gather your supplies

- Numbing Cream: Apply 30–60 minutes before using the port
- Factor in syringe
- 1 port access kit, port needle and cap
 - If your pharmacy does not supply a port access kit, use a sterile field with sterile gauze and sterile chlorhexidine swab placed on field, using sterile technique
- Sterile 10 ml normal saline flush, additional 10 ml normal saline flushes as needed
- Additional sterile gloves as needed
- Masks for everyone in room (including patient)
- Vancomycin/heparin lock flush (A medication prescribed for de-access)



Learning sterile technique

You will need to learn a skill called sterile technique. Sterile technique is a way to prepare supplies and medicines so no germs get on them. It is very important to learn how to access the port using sterile technique so that you do not get germs into your child's body. Any germs in a port can cause a serious infection. If your child has any signs of infection, call the clinic or go to the Emergency Department as soon as possible.

STOP

CHECK

- Area** is clean and clear
- Supplies** are all there
- Medication** is correct

5. Place non sterile supplies next to sterile field so they are ready for use:
 - a. Syringe with factor
 - b. Additional saline syringes
 - c. Vancomycin/Heparin Flush

Follow the steps for mixing factor (see page 13)

Prepare your child

- Talk to your child about the need to access their port.
- Make sure the child is not showing signs of infection including fever, rash, and/or chills.
 - If your child has a fever of 100.4° or higher, they must be seen in the CDBI clinic or Emergency Department as soon as possible to rule out a port infection. Call **513-517-CDBI (2234)** right away if you notice your child has a fever.

Check the port site

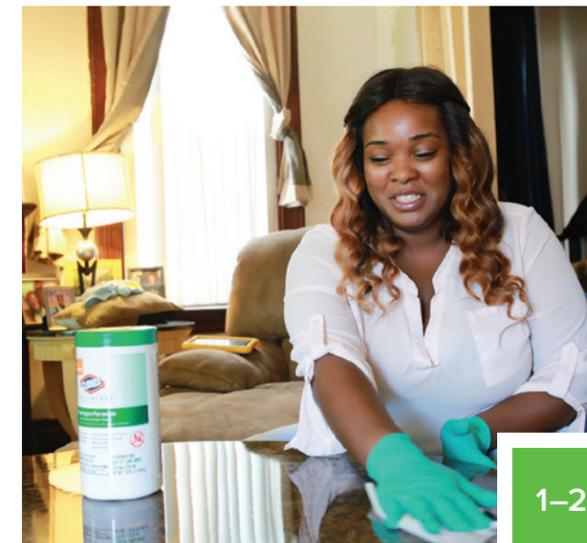
- Remove numbing cream and make sure the port is not showing signs of infection.
- If there is drainage, swelling, pain, redness or odor, call your Hematology nurse before you access the port.

Steps for port access and factor infusion

1. Clean the work surface and allow it to fully dry.
2. Everyone in the room including your child should put on a mask.

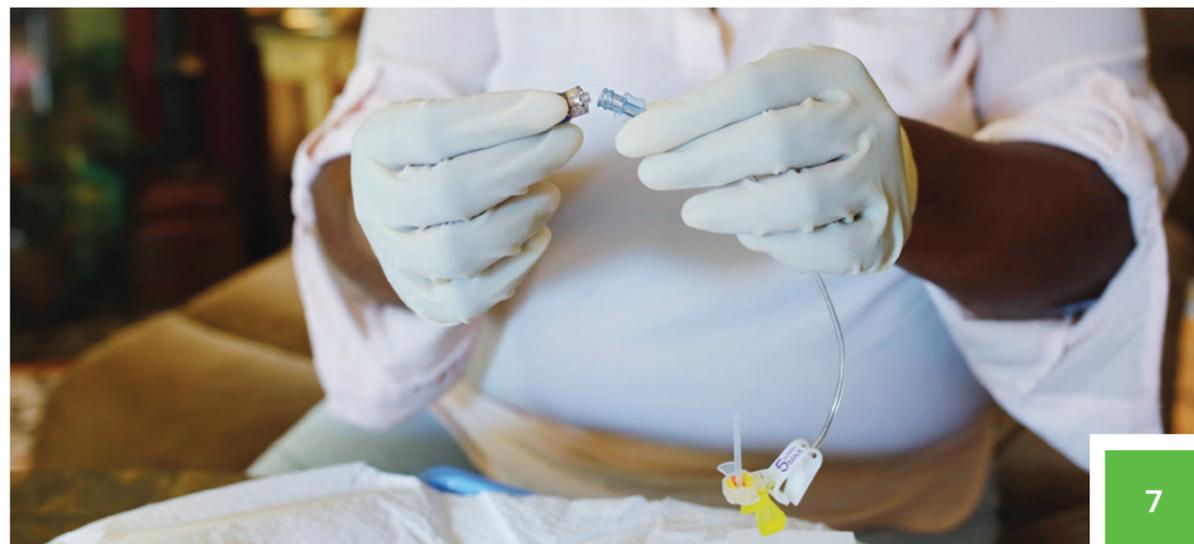
Begin Sterile Technique Step 1—Prepare the sterile field and supplies

3. Open the port access kit. Use the outer inch of packaging to open the kit and expose the sterile field.
4. Drop these sterile supplies onto the sterile field:
 - a. Port needle
 - b. Cap
 - c. Sterile 10 ml saline syringe



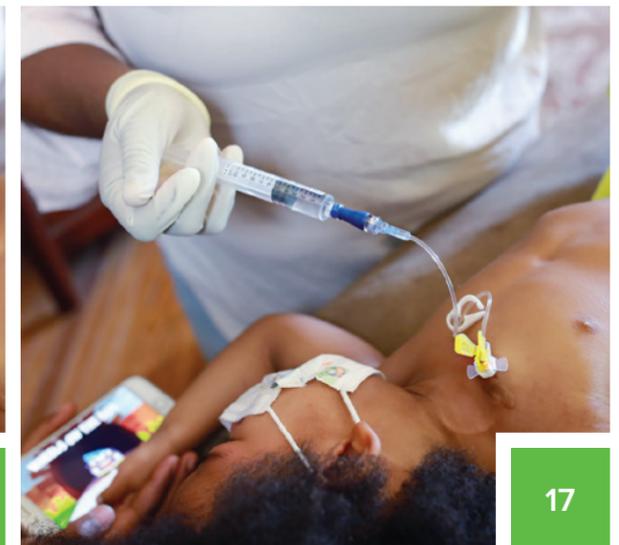
Begin Sterile Technique Step 2—Sterile process to access port

6. Put on your sterile gloves.
7. Connect the sterile cap to end of port needle tubing.
8. Connect 10 ml sterile saline syringe to cap.
9. Place sterile gauze from the kit on the side of the sterile field.
10. Over sterile gauze, push on the sterile saline syringe to remove air bubbles. This is also called priming the tubing.
11. Clean port site with chlorhexidine from kit for 30 seconds.



12. Allow port site to dry for about 30 seconds.
13. Access port with port needle.
14. Pull back on syringe to confirm the needle is in correct position.
 - a. If you easily get blood return, go on to step 15.
 - b. If you do not get blood return, remove the needle. Drop a new sterile needle, saline syringe, chlorhexidine swab and cap on tray. Put on a pair of new sterile gloves, clean the port site again and, using these new supplies, access the port. If you are still unable to get blood return after two attempts, call the Hematology Department and speak to a nurse.

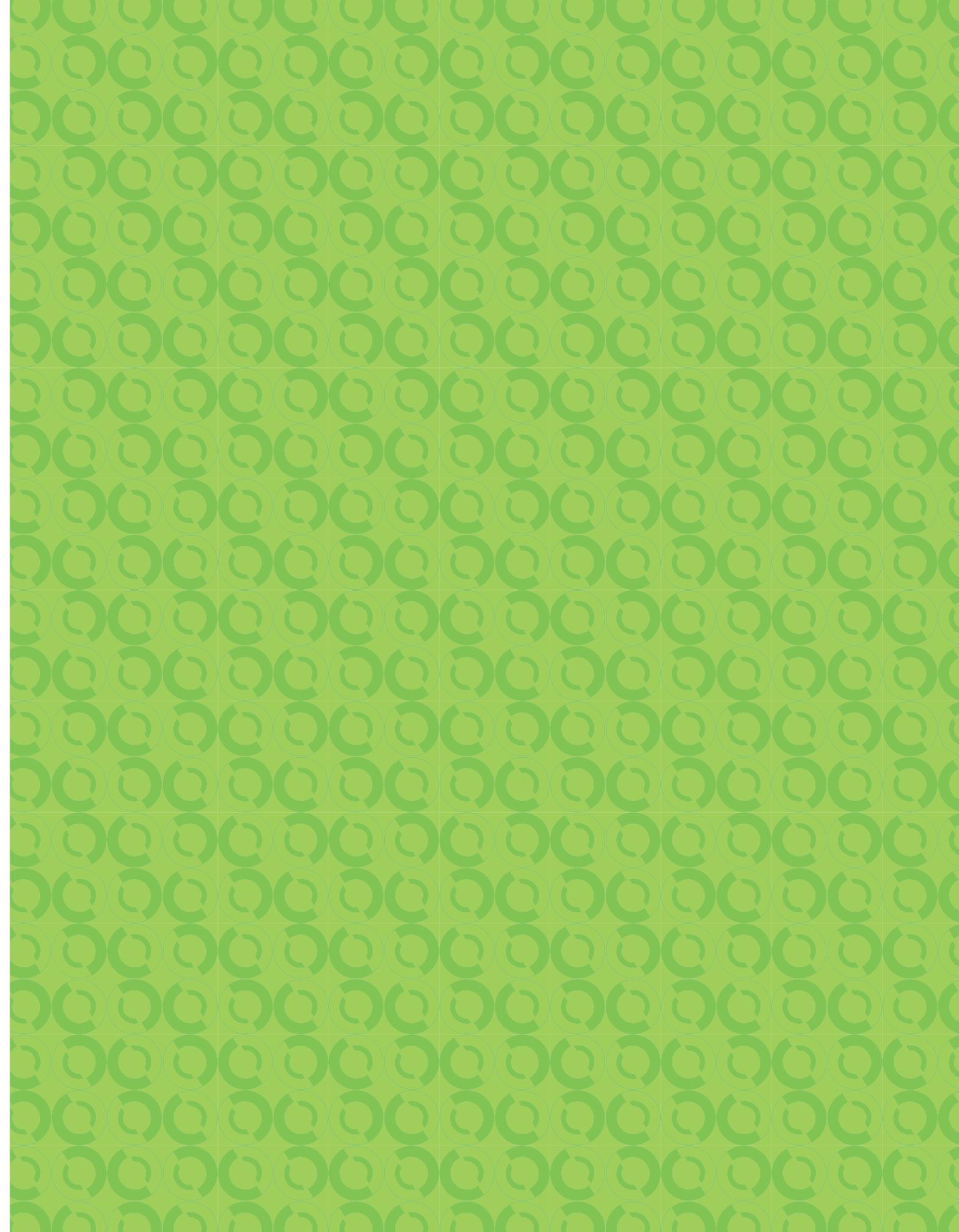
15. Slowly push saline from the syringe into the port. You should not feel any resistance, see any swelling, and your child should not have pain:
 - a. If you are having any issues, stop the procedure, remove the needle, and call the Hematology Office to speak to a nurse or fellow on-call: **513-517-CBDI (2234)**.
16. Give the factor.
17. Flush the line with 10 ml of saline.
18. Give Vancomycin/Heparin lock flush into port.
19. Take needle out of port. Make sure to lock safety device.



If you are having any issues, stop the procedure, remove the needle, and call the Hematology Office to speak to a nurse or fellow on-call: **513-517-CBDI (2234)**



20. Apply gauze and pressure at the infusion site for several minutes until there is no oozing and to reduce bruising and swelling.
21. Clean work area and throw away sharps in the biohazard container.
22. Record infusion, including the dose, lot, expiration, and site of bleed if given for a bleed.



Recording Factor Infusions

Keep a home log of all your child's infusions and bleeding episodes. Give this log to us on a monthly basis. You can complete the Infusion logs on an app or on paper. Your family can choose either recording method.



Keeping an infusion log is an important part in managing your child's bleeding disorder:

- The infusion log helps you know when to reorder factor and supplies.
- A correct infusion log also helps your hematologist to create and edit your child's factor infusion plan. This will help prevent bleeding.
- It is good to keep your child's infusion log in a safe place near you. It is good to have in case of an emergency.

Record the following information in your infusion log:

- Date and time of the infusion
- Name of the factor
- Total number of units that you gave
- Lot number and expiration date
- Reason for the infusion, which should include if given as
 - Prophylactic dose
 - Additional dose for surgery or dental appointment
 - A dose for a bleed. Remember to always to notify your HTC if your child has a bleed.
 - Include where your child had a bleed (knee, ankle, thigh muscle, etc.)
 - Include if the bleed happened because of an injury or spontaneously (without injury)
 - Include any other information about the bleed



Helpful Hint: When Using a Paper Log

The sticker on your factor vial should have lot, expiration, and dose in that vial. You can pull this sticker off and put it on your paper calendar.

Hemophilia Prophylactic Treatment Log

Name _____ Factor Dose _____

Reason for Treatment: _____

(Treatment for bleeds MUST be entered on the Hemophilia Bleed Treatment Record)

Date	Day	Time	Factor Product	Number of Bottles	Units per Bottle	Total Units Given
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				
		AM PM				

Comments _____

For more information, please contact us:



513-517-CBDI (2234)



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